

1 Establishment and purpose

- 1.1 The Carol Duval Memorial Award is generously provided by the Duval family, in memory of Carol Duval, a former fine arts teacher at TAFE NSW Hunter Street. The award provides support and encouragement to an outstanding student who is currently enrolled in the Diploma of Visual Arts or Advanced Diploma of Visual Arts. The award is managed and delivered by the Hunter TAFE Foundation.
- 1.2 An independent judge will determine the successful award nominee at the Carol Duval Memorial Event.
- 1.3 The award delivers \$1,000 to the successful nominee.
- 1.4 The successful nominee must reside within either the Central Coast or Hunter region.

2 Definitions

- 2.1 **“Applicant”** means a successful nominee who accepts the Carol Duval Memorial Award, by completing and returning the Carol Duval Memorial Award offer and acceptance form, in accordance with the process set out in clause 6.0 of these terms and conditions.
- 2.2 **“Carol Duval Memorial Award”** means the 1 award to the value of \$1,000, as awarded by the Hunter TAFE Foundation in accordance with these terms and conditions.
- 2.3 **“Carol Duval Memorial Award application”** means an application for the Carol Duval Memorial Award made by the applicant in accordance with these terms and conditions.
- 2.4 **“Carol Duval Memorial Award application form”** means the form which must be completed by the nominator.
- 2.5 **“Carol Duval Memorial Award offer and acceptance form”** means the form which must be completed by the successful applicant and is to be issued by the Hunter TAFE Foundation.
- 2.6 **“Applicant”** means a student who has applied for the Carol Duval Memorial Award.
- 2.7 **“Application process”** means the process set out in clause 3.0 of these terms and conditions as amended or varied by the Hunter TAFE Foundation, from time to time in its sole discretion.
- 2.8 **“Successful applicant”** means an eligible student who is offered the Carol Duval Memorial Award by the Hunter TAFE Foundation, in accordance with the process set out in clause 5.0 of these terms and conditions.
- 2.9 **“Student”** means a currently enrolled student of TAFE NSW.
- 2.10 **“Eligible”** means an applicant who meets the criteria for the award of the Carol Duval Memorial Award, as set out in clause 4.0 of the terms and conditions.

3 Application process

- 3.1 An applicant must complete a Carol Duval Memorial Award application form, and submit it via the Award Force platform, by the required closing date, as detailed on the application form.
- 3.2 The applicant must acknowledge and accept the Carol Duval Memorial Award terms and conditions, by accepting the declaration on the application on Award Force prior to submitting it, in the manner set out in clause 3.1.

4 Eligibility

- 4.1 The Carol Duval Memorial Award may be awarded to an eligible applicant who, the judges determine (in their sole discretion), have satisfied all of the following criteria:
 - 4.1.1 Is currently enrolled in the Diploma of Visual Arts or Advanced Diploma of Visual Arts.
 - 4.1.2 Resides within the Central Coast or Hunter regions.
 - 4.1.3 Is committed to their studies and has a good attendance record.
 - 4.1.4 Is not in receipt of any other Hunter TAFE Foundation scholarship or award.
- 4.2 Incomplete Carol Duval Memorial Award application forms will not be considered.
- 4.3 The Hunter TAFE Foundation is under no obligation to attempt to contact any applicant who incorrectly completes and/or submits an application form and will, at his or her discretion, contact an applicant on not more than two (2) occasions in an effort to obtain information which is missing, or has not correctly completed a Carol Duval Memorial award application form. Should all required information not be provided, the Carol Duval Memorial Award application forms will be withdrawn by the Hunter TAFE Foundation, and notice sent to the applicant.

5 Offer of scholarship

- 5.1 The judging panel will determine the Carol Duval Memorial Award recipients in its sole discretion.
- 5.2 The successful applicant will be notified in person at the Carol Duval Memorial Award event and will be sent a Carol Duval Memorial Award offer and acceptance form to complete.
- 5.3 If unsuccessful, the applicant will be notified in writing of that outcome.

6 Acceptance of scholarship

- 6.1 The award recipient must complete and return the Carol Duval Memorial Award offer and acceptance form, as a precondition to payment of the award.
- 6.2 For the avoidance of doubt, the award recipient acknowledges and agrees that the issue of this award is conditional upon the signing the Carol Duval Memorial Award offer and acceptance form and returning it to the Hunter TAFE Foundation.

Please retain a copy of these terms and conditions for future reference.

7 Award and payment

- 7.1 Following the completion and return of the Carol Duval Memorial Award offer and acceptance form, the award funds will be paid to the recipient.
- 7.2 The Hunter TAFE Foundation is under no obligation to pay or make available, any part of the Carol Duval Memorial Award, until it has received a signed and completed Carol Duval Memorial Award offer and acceptance form.

8 Conditions

- 8.1 The recipient acknowledges and agrees that the following conditions apply to the awarding of the Carol Duval Memorial Award:
 - 8.1.1 On request of the Hunter TAFE Foundation, the successful recipient must provide an update on how the Carol Duval Memorial Award has assisted them on their career journey.
 - 8.1.2 The successful recipient must agree to be available for promotional and marketing photography, in line with TAFE NSW's Authority to Publish.
 - 8.1.3 Any decision of the judging panel, regarding a Carol Duval Memorial Award application, is final, and no correspondence will be entered into.
 - 8.1.4 The successful recipient is expected to be an ambassador for the Hunter TAFE Foundation, and will at all times, uphold the values of the organisation, and behave in accordance with the TAFE NSW Student Code of Conduct.
 - 8.1.5 The Hunter TAFE Foundation reserves the right to withdraw any unpaid monies, or request repayment of monies awarded for the Carol Duval Memorial Award, should a recipient fail to meet any of the requirements, as outlined in these terms and conditions (as determined by the Hunter TAFE Foundation).
 - 8.1.6 The student work is retained by the student and is not acquisitive.

9 Variation

- 9.1 The Hunter TAFE Foundation may vary these terms and conditions, or any form or process referred to herein, at any time and without notice.

Please retain a copy of these terms and conditions for future reference.